



JORDAN UNIVERSITY COLLEGE
A Constituent College of St. Augustine University of Tanzania
Owned & Operated by the Society of the Divine Savior (SDS – Salvatorians)
P. O. Box 1878, Morogoro, Tanzania – East Africa
OFFICE OF THE DEPUTY PRINCIPAL FOR ACADEMIC AFFAIRS



Dear.....

Date:

RE: ADMISSION & JOINING INSTRUCTIONS FOR NEW STUDENTS
ACADEMIC YEAR 2025/2026

Congratulations for being among the candidates selected to join..... at Jordan University College (JUCo) for the academic year **2025/2026**. This is ayear (s) programme.

The registration processes will commence on **3rd to 9th November, 2025**. There will also be a week of orientation obligatory for new students from the same dates (**3rd to 9th November 2025**). Therefore, all students should report to the College from **3rd November 2025**, and lectures will commence on **10th November 2025**.

During registration, candidates should fulfill the following conditions:

1. You are required to come with original birth and academic certificates (“O” Level, “A” level certificate and transcript for Diploma, Bachelor or Masters). Result slips for those who completed “O” level and “A” level in 2025.
2. Residence Permit or Exemption Certificate for Non-Tanzanians.
3. Payment of tuition fees, either in full or installment (s) as shown in the payment schedule. All payments are non-refundable.
4. A duly filled medical examination form from a recognized hospital by the government (forms are to be downloaded from our website www.juco.ac.tz)
5. One passport size which is recently taken.
6. Payments for Tuition fees should be made through CRDB, NMB, M-Pesa, Airtel Money, or MIXX BY YAS (Tigo Pesa) via each student’s control number created by the students themselves in their JUCO SIMS accounts(www.sims.ac.tz).
7. Payments for accommodation can be made either in full or in two installments through each student’s accommodation control number created by the students themselves in their JUCO SIMS accounts(www.sims.ac.tz).
8. Please note that, penalty of 50,000 TZS will be charged for any late registration and 25,000 TZS for Late payment of other installments. The deadline for registration is 1st December, 2025.
9. Students should have a valid/active Health Insurance Policy from the National Health Insurance Fund (NHIF), AAR, NSSF, STRATEGIES, or other recognized health insurance providers. For the NHIF health insurance, the arrangement will be made with the NHIF office to enable them to get it at the college. The cost for Tanzanian students (Both Degree and Non-degree) is 50,400 TZS, while for foreign and postgraduate students, it is 192,000 TZS.

NB: Those who will fail to adhere to any of the above directives shall not be registered.

ACCOMMODATION

The university has adequate accommodation facilities for both male and female. Priority will be given to students with physical disabilities. **Payments for accommodation can be made in full or into two installments through each student’s control number after obtaining INVOICE NUMBER from JUCO - SIMS Account.** All payments are non-refundable. For more information concerning accommodation please call **0687033624/0786671901**.

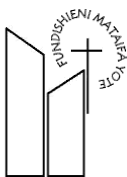
ACADEMICS

- Consistency and self-discipline will be required for you to succeed in your studies. General academic performance will also be evaluated, usually at the end of each semester. Behave in a manner worthy of intellectuals: ability for independent study and research work, consistent attendance of lectures, unyielding study effort, well organized study discipline, excellent communication skills, scientific writing abilities, and self-motivation and personal development planning.

GENERAL CONDUCT

1. As a student of Jordan University College, you are required to be models in terms of conduct and behavior. The **Student By-laws** booklet is available on JUCo Website all the time. Make sure you get and read your copy and understand it so that in case of mistakes no one else should be blamed.
2. Remember that Jordan University College is a Catholic University expected to be a model of good and smart students. Therefore, dressing unbecoming, indecent, and immoral manner will not be tolerated. This means that for **women** wearing short clothes covering the body above the knees, transparent clothes such as skin-tight and slits or open above the knees are not allowed; Moreover, dressing that leaves the stomach, waist or back open, such as tops, will not **be** tolerated. For **men** indecent dressing includes short trousers above the knees, trousers hanging under the buttocks, very tight trousers and unbuttoned shirts are also not tolerated. Please read your copy of **Students by Law** and make sure you get to know what is expected of you as a member of Jordan University College.

NB: For any inquiries please visit our website www.juco.ac.tz or contact us through email admission@juco.co.tz OR phone calls 0717781455, 0783659567 and 0756351329.



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Medical Examination Form (2025)

Surname Other Names

Age Gender Male ☐ Female ☐

Hereby certificate that I have this day examined the Candidate applying to study at Jordan University College and in my opinion he/she is **Fit** ☐ **Unfit** ☐ for studies in the University.

1. Physique

2. Mental state

3. Previous illness

4. Respiratory System

Girth

Full Inspiration

Full Expiration

a) Any abnormality on clinical examination

b) X-ray of chest

5. Cardio-Vascular System

a) Rate of pulse Quality of pulse

b) Any cardiac abnormality

c) Blood pressure

d) Any varicose veins

6. Alimentary System and Abdomen

a) Any symptoms

b) Condition of: (i) Mouth

(ii) Teeth

(iii) Tonsil

c) Any abnormality of (i) Liver

(ii) Spleen

d) Any hernias

e) Any hemorrhoids

Date

Official Stamp
or Seal

Signature

NB: This medical examination must be done in the hospital recognized by the government!